



# October Board of Directors Minutes

IndyGo

Oct 28, 2021 at 5:00 PM EDT

@ Virtual & 1501 W. Washington St - IndyGo HQ

## **ACTION ITEM A – 1**

### **Attendance**

#### **Members Present:**

Bart Brown, Charlie Carlino, Inez Evans, Mark Fisher, Adairius Gardner, Lesley Gordon, Greg Hahn, Chelci Hunter, Jill Russell, Brooke Thomas, Paul Williams, Richard Wilson

#### **Members Present (Remote):**

Brian Atkinson, Jeff Brown, Lise Pace, Jennifer Pyrz, Patricia (Pat) Rios, LaTeeka Washington

#### **Members Absent:**

Lacy Johnson

#### **Staff Present (Remote):**

Brian Clem, Mark Emmons, Latosha Higgins, Stacey Metz, Cheryl Purefoy, Mike Roth, Sean Wooding

#### **1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)**

 [board cover 2021 oct28.docx](#)

 [A AGENDA for October 28, 2021 Board Meeting.docx](#)

Chairman Greg Hahn called the meeting to order at 5:06pm. General Counsel Jill Russell called the roll. Four members present in person and two members present remotely via Zoom. There was a quorum. Lacy Johnson – Absent.

#### **2. Awards and Commendation (Presenters: Inez Evans)**

 [A1 Awards & Commendation October.docx](#)

 [A1 September Safe Drivers board report 2021 Recognition.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for September 2021. Recognized were safe drivers for September 2021, two Employees with 29 years of safe driving, September Operations Employee of the month, one Employee for 35 years of service, one Employee for 40 years of service, and the IndyGo Finance Team for receiving the Outstanding Budget Award for 2021.

#### **3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)**

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

 [A Finance Committee Chair Report October.docx](#)

 [A Service Committee Chair Report October.docx](#)

The reports were read and entered into the record.

#### **4. Consent Agenda (Presenters: Greg Hahn)**

##### **Motion:**

Approval of Consent Agenda

Motion moved by Richard Wilson and motion seconded by Mark Fisher. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

1. A-1: Consideration and approval of minutes from Board meeting held on September 23, 2021  
 [A-1 September Board of Directors Minutes.docx](#)
2. A-3: Consideration and approval of Task Order #7 for Blue Line Design Team, WSP, Inc., to provide NEPA and Design Services (Presenters: Jennifer Pyrz)  
 [A-3 Blue Line Task Order 7 - Design and NEPA Svcs for WSP.docx](#)
3. A-4: Consideration and approval of amendment for Program Management Support Services contract (Presenters: Jennifer Pyrz)  
 [A-4 Program Management Support Services Amendment.docx](#)
4. A-5: Consideration and approval of construction change order – Mobility Solutions & Customer Care Center renovations construction – Boyle Construction Management, Inc (BCMI) (Presenters: LaTeeka Washington)  
 [A-5 Boyle Construction.docx](#)
5. A-7: Consideration and approval of Charge Management Software (Presenters: Paul Williams)  
 [A-7 Charge Management Board Action Item 10.21rev.docx](#)
6. A-8: Consideration and approval to negotiate a contract with Delta Dental for group dental plan premiums and coverage (Presenters: Jeff Brown)  
 [A-8 HR Action Item - Delta Dental Renewal \(Oct 2021\).docx](#)
7. A-9: Consideration and approval to negotiate a contract with Anthem Blue Cross Blue Shield for group health insurance premiums and insurance coverage (Presenters: Jeff Brown)  
 [A-9 HR Action Item - Health Insurance Renewal \(Oct 2021\).docx](#)
8. A-10: Consideration and approval to negotiate a contract with New York Life (formerly Cigna) for life and disability plan and annual premiums (Presenters: Jeff Brown)  
 [A-10 HR Action Item - Cigna-NY Life Renewal \(Oct 2021\) \(002\).docx](#)
9. A-11: Consideration and approval of RFP 21-05-404 Independent Audit Services (Presenters: Brian Atkinson)  
 [A-11 Independent Audit Services.docx](#)

**5. Public Hearing Agenda (Presenters: Greg Hahn)**

1. A-2: Consideration and approval of final action of bond issue of \$65,000,000 to support the certain public transportation projects (Presenters: Bart Brown)

 [A-2 Final Action Item Bond Issue for \\$65 million introduce.docx](#)

 [A-2 Bond Ordinance IndyGo 2021.docx](#)

The bond proceeds of no more than \$65,000,000 will support the following projects estimated at \$107,430,000. Remaining funds for these projects if approved will be sought through FTA grants or Board can approve to use unrestricted funds from its cash balances.

Michigan Street – Phase 1 and 2 (building) including Furniture, Fixtures, Equipment (FFE)	\$2,725,000
Michigan Street – Phase 3 Bus Storage, Site development/Paving, lighting, fencing, heat lamps, drainage	\$1,800,000
East Campus A Building including FFE	\$2,475,000
East Campus B Building with Elevator including FFE	\$3,920,000
East Campus New Garage & Demo (Two-Story, expanded 150 bus) including FFE	\$35,000,000
UV-C Lighting for IPTC Fleet and Facilities	\$2,900,000
Computer Aided Dispatch (CAD) system	\$10,000,000
Rural Street underpass reconstruction	\$6,610,000
<u>30 60-foot electric buses</u>	<u>\$42,000,000</u>
TOTAL	\$107,430,000

There were no members of the public present in person or via Zoom for public comment.

**Motion:**

Approval of final action of bond issue of \$65,000,000 to support the certain public transportation projects

Motion moved by Mark Fisher and motion seconded by Richard Wilson. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

**6. Regular Agenda (Presenters: Greg Hahn)**

1. A-6: Consideration and approval of procurement of 28 60-foot Battery Electric Articulated Buses for Purple Line BRT (Presenters: Aaron Vogel)

 [A-6 Purple Line BYD Procurement Action Item 10.21.docx](#)

The purchase of these 28 BYD 60-foot electric buses is a part of the IPTC Board-approved award of a contract for BRT vehicles to BYD in April 2017. In negotiating the contract, IPTC staff was able to secure 31 BYD 60-foot buses with options to purchase up to 75 vehicles total, over the five-year contract. The BYD solution has been modified to provide all the performance characteristics that IPTC was seeking, including the installation of inductive charging stations to boost its fleet's range. The buses from this procurement are intended for use on the Purple Line BRT.

**Motion:**

Approval of procurement of 28 60-foot Battery Electric Articulated Buses for Purple Line BRT

Motion moved by Richard Wilson and motion seconded by Adairius Gardner. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - NO, Pat Rios - AYE; Motion passed 4-1; Lacy Johnson – Absent

2. A-12: Consideration and approval of the 2021 amendment to the IndyGo Capital Plan (Presenters: Brooke Thomas)

 [A-12 Capital Plan 2021 Update Board Action Memo October 14 2021.docx](#)

 [A-12 IndyGo 2019-2025 Capital Plan - Adopted 08.28.2019 - Amending 10.28.2021 FINAL.pdf](#)

IndyGo's Capital Plan serves as a roadmap to implementing IndyGo's capital investment program. It provides a forecast of planned capital revenue and expenditures based on currently available information. IPTC maintains its capital plan by revisiting its assumptions and projections as capital projects are implemented, recognizing when revenue is realized, and/or inserting additional information as it becomes available. Last updated in December 2020, IndyGo's Capital Plan was initially presented to, and adopted by, the IPTC Board of Directors on December 7, 2017. At that time, it became a "living document," meaning that it would be updated regularly as revenue is realized and projects are advanced. The plan was updated in March 2018 and again in August 2018. This amendment builds upon the version that was adopted by the IPTC Board of Directors on August 20, 2019 and follows the August 20, 2020 adoption of the IndyGo's 5-year Capital Budget Summary.

**Motion:**

Approval of the 2021 amendment to the IndyGo Capital Plan

Motion moved by Mark Fisher and motion seconded by Richard Wilson. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

3. A-13: Consideration and approval of Resolution 2021-13 free days for 2021 Holiday Season (Presenters: Lesley Gordon)

 [A-13 Free Fare Action Item.docx](#)

 [A-13 Resolution 2021-13 Free Fare Holidays.docx](#)

IPTC will offer free rides on Thanksgiving Day (November 25, 2021), Christmas Day (December 25, 2021), and beginning at 8 p.m. on New Year's Eve (December 31, 2021) for both fixed route and Open Door service. For the past two years IPTC has supported free fare during the holiday season. By removing the barrier of transportation cost and promoting safety during the holiday season we can help support and attract new riders.

**Motion:**

Approval of Resolution 2021-13 free days for 2021 Holiday Season

Motion moved by Mark Fisher and motion seconded by Adairius Gardner. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

## 7. Information Items (Presenters: Greg Hahn)

1. I-1: Mobility Advisory Committee (MAC) Update (Presenters: Eddie Rickenbach)

 [I-1 MAC Meeting Minutes for 9-15 Draft.docx](#)

 [I-1 2021 September MAC numbers.pdf](#)

The Board received an update on the Mobility Advisory Committee (MAC).

2. I-2: Consideration of Receipt of the Finance Report for August 2021 (Presenters: Bart Brown)

 [I-2 Sept 2021 Financials Summary.docx](#)

 [I-2 Capital Project Spending - September Final.pdf](#)

The Board heard a Financial update for September 2021 from Chief Financial Officer Bart Brown.

3. I-3: Supplier Diversity Department Update (Presenters: Chelci Hunter)

 [I-3 Supplier Diversity Board Update October 2021..pptx](#)

The Board heard a Supplier Diversity Department update from Senior Supplier Diversity Officer Chelci Hunter.

4. I-4: CEO Report (Presenters: Inez Evans)

 [I-4 CEO Report.docx](#)

President/CEO Inez Evans gave an update to the Board. Included in the update was COVID-19 Vaccination site at the Carson Transit Center, Becoming a Transit Ambassador, and IndyGo is hiring, come join our Team!

5. I-5: Fare Policy Transition Update

 [I-5 Oct2021 BoardUpdate FareTransition v1.docx](#)

 [I-5 FareTransitionPolicy 2021 Oct2021.docx](#)

The Board received an update on the Fare Policy Transition Update.

6. I-6: Department Reports

 [I-6a October Risk and Safety Board Report.docx](#)

 [I-6b PLANNING AND CAPITAL PROJECTS REPORT for October 2021.docx](#)

 [I-6c October 2021 Board Report Public Affairs.pdf](#)

 [I-6d Operations Monthly Board Report - 10.2021.docx](#)

 [I-6e HR Board Report \(October 2021\).docx](#)

 [I-6f October Diversity & Inclusion and Workforce Development Board Report.docx](#)

 [I-6g Supplier Diversity - October 2021..pdf](#)

The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Human Resources, Diversity/Inclusion & Workforce Development, and Supplier Diversity.

**8. Adjourn (Presenters: Greg Hahn)**

On order of Chairman Hahn and there being no objection, the meeting was adjourned at 5:50pm.

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Jill D. Russell  
General Counsel